

**MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES
WEDNESDAY, MAY 4, 2022**

A meeting of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, May 4, 2022 at 7 PM at the Village Hall located at 500 North Country Rd., St. James, NY 11780. Those present were the following members Mayor Douglas A. Dahlgard, Deputy Mayor Daniel W. White, Trustees Judith C. Ogden and Jeffrey D. Fischer. Not in attendance this evening Trustee L. Gordon Van Vechten. Also, in attendance Village Administrator/Clerk, Margaret O’Keefe; Police Chief, Charles M. Lohmann; Village Treasurer, Patricia Mulderig and Village Engineer, Daniel Falasco. Not in attendance Village Attorney, Anthony S. Guardino; Co-Counsel, Philip Butler and Building Inspector, Robert O’Shea.

Pledge of Allegiance

1. Mayor – Douglas A. Dahlgard

- Discussion ensued regarding the MS4 Permit Annual Report and the Stormwater Prevention Plan. No action taken.
- Discussion ensued regarding the Village Hall roof replacement. It was, upon motion by Trustee Fischer, second by Trustee Ogden and unanimously adopted:
RESOLUTION #026-22
WHEREAS, the Board has determined the need for replacement of those portions of Village Hall roof not replaced during the 2021 emergency repair, and
WHEREAS, the estimated expense will be above the NYS Procurement threshold of \$35,000 for public work contracts,
BE IT RESOLVED, to authorize and direct the village clerk to post and publish a bid notice with an opening for June 15, 2022 at 11AM.
- MS4 Permit Annual Report. Trustees reviewed the annual report and directed the village engineer to make several edits to the draft and submit to the Mayor for execution. It was, upon motion by Deputy Mayor White, second by Trustee Fischer and unanimously adopted:
RESOLUTION #027-22
RESOLVED, to authorize and direct Mayor Dahlgard to sign the report in his official capacity.
 - Stormwater Prevention was discussed. Adoption of said plan was tabled until the May 18th Trustees meeting.
 - Discussion ensued on vacant property and Town law. No action taken.
- It was, upon motion by Trustee Fischer, second by Deputy Mayor White, and unanimously adopted:
RESOLUTION #028-22
BE IT RESOLVED, to appoint John Honkanen to the Planning Board to fulfill the current vacancy; this term expires April 2024, and
BE IT FURTHER RESOLVED, to appoint Sally Lynch to the Planning Board, as 1st Alternate to fulfill the current vacancy; this term expires April 2024. This resolution is effective immediately upon said appointees filing their respective Oaths of Office, which must occur in 30 days.
- Disclosure Notice was filed by Deputy Mayor White. It was, upon motion by Trustee Fischer, second by Trustee Ogden, abstention by Deputy Mayor White and adopted (3-0-1):
RESOLUTION #029-22
RESOVLED, to accept the Disclosure Notice as filed.

- It was, upon motion by Trustee Fischer, second by Deputy Mayor White, and unanimously adopted:
RESOLUTION #030-22
WHEREAS, on February 16, 2022, in accordance with Village policy, Foosland Inc., LLC, 537 Moriches Road, St. James, New York deposited \$2,000.00 with the village for a Zoning Board of Appeals hearing, and
WHEREAS, the matter has been finalized and all consultant invoices have been satisfied,
BE IT RESOLVED, to authorize and direct the village treasurer to release the balance in the amount of \$927.50.
 - Discussion ensued on Village Code regarding noise. No action taken.
 - Discussion regarding the IMA with the Town of Smithtown for use of a street sweeper. Highway Commissioner and Director of Highway Operations to schedule with the Town.
 - Discussion on a potential purchase of a clam truck, the paving project at Village Hall, and GIS. No action taken.
 - Dialogue began on the possibility of National Grid/KeySpan expansion within the village. No action taken.
- It was, upon motion by Trustee Fischer, second by Trustee Ogden and unanimously adopted, to move to executive session at 8:17 PM to discuss personnel.
- It was, upon motion by Deputy Mayor White, second by Trustee Fischer, and unanimously adopted:
RESOLUTION #031-22
WHEREAS, Carolanne Darrigo will reach a 1-year employment anniversary date on May 19, 2022, and
WHEREAS, the Board of Trustees and Justice Toomey acknowledge Mrs. Darrigo's professionalism and dedication,
BE IT RESOLVED, to increase Ms. Darrigo's hourly salary to \$34.00 per hour. This resolution is effective to commence for the first day of the next payroll period.
- It was, upon motion by Mayor Dahlgard, second by Deputy Mayor White and unanimously adopted to move back to public session.
- There being no other matters to be brought before the Board; it was, upon motion by Deputy Mayor White, second by Trustee Fischer and unanimously adopted, to adjourn the meeting at 9:20 PM.

Respectfully Submitted,

Margaret O'Keefe
 Village Administrator/Clerk